



No. 2022/IRCTC/CO/Legal/EOA

Date: 25.06.2025

Sub: Invitation for empanelment of advocates/law firms in the panel of IRCTC Corporate Office New Delhi.

Indian Railway Catering & Tourism Corporation Ltd. (IRCTC) a PSU under the Ministry of Railways invites applications for empanelment of advocates/law firms for defending the Corporation before Hon'ble Courts.

IRCTC intends to empanel advocates/law firms for defending court cases on behalf of the Corporation before various courts/tribunals. Interested advocates/law firms having three years or more experience before Hon'ble High Court Delhi may apply for Empanelment as advocate of IRCTC/Corporate Office in the prescribed format and submit to Law Officer, IRCTC, 3rd Floor, Tower-D, World Trade Centre, Nauroji Nagar, New Delhi 110029 along with requisite documents **on or before 09.07.2025** positively. Applications received after the said date will not be entertained.

For prescribed format of application and list of the requisite documents, applicants may refer to Annexure 'A' attached with this notification. IRCTC reserves the right to accept or reject any or all the offers at any stage of the process without assigning any reason thereof and no claim/dispute in this regard shall be entertained.

The panel may be valid for a period of three years from the date of empanelment.

DA: As above

25/06/25

(P C Bihari)
AGM/Legal



Request for empanelment at High Court Delhi

Annexure A

Bio-data

Photo

- 1) Full Name –
- 2) Father/Husband Name –
- 3) Date of Birth-
- 4) Educational Qualifications-
- 5) Postal Address –
- 6) Telephone/Mobile No –
- 6) Date of Enrolment, Name of Bar Council- Date of Enrolment-
- 7) PAN No-
- 8) Senior/Firm the advocate was associated with earlier-
- 9) Period of practice –
- 10) Area of practice –
- 11) Specialization, if any (constitution/taxation) optional. The details of a few important cases the advocate has dealt with/handle and reported judgment if any for our records.-
Whether represented Union of India/IRCTC (indicate period)-
Brief of list of clients who are Govt. Organizations/Corporations/PSUs-
- 12) The courts where the advocate is regularly practicing –
- 13) Reference of person with legal background-
- 14) I declare that I am willing to act as advocate for IRCTC on extent terms and conditions, including fee terms of empanelment. I declare that no Disciplinary Proceeding have ever been initiated against me before by any Bar Council/Bar Association.

Signature
Tel. No.
E-mail:-